

Town of Lockport
Lockport, Louisiana

Minutes of Special Meeting May 3, 2011

The Mayor Pro Tem and Council met in special session on Tuesday, May 3, 2011, at 6:00 P.M., at the Lockport Town Hall Complex.

A. Call to Order, B. Opening Prayer, C. Pledge of Allegiance

Mayor Pro Tem Paul Champagne called the meeting to order. The opening prayer was offered by Town Clerk Gerard Leonard, followed by the Pledge of Allegiance led by Mr. Champagne.

D. Roll Call

The roll was called with the following present: Mayor Pro Tem Paul Champagne, Councilmen Donovan Barker, Rodney Hartman, Craig Rogers, and Weldon Triche. Absent: Mayor Richard Champagne (for cause). Also present was Police Chief Warren Vedros.

E. Budgets

1. Amended 2010-2011 Budget

The amended 2010 – 2011 budget that was presented for consideration includes actual figures for the first nine months of the year and estimated figures for the last three months of the year. Those estimates will be adjusted as the April and May figures materialize. Councilman Rogers recognized Town Clerk Leonard's e-mail message explanation of monies in several accounts, primarily for Capital expense accounts, to address questions Councilman Rogers had about where the money was spent. Councilman Hartman questioned why the Amended Budget includes \$180,000 for Occupational Licenses when as of March 2011 only \$102,000 has been collected. Town Clerk Leonard explained that in past years the bulk of insurance premium tax have been collected in the months May and June. Mayor Pro Tem Champagne stated that Rent-Locks should be changed to reflect decrease in rent (\$11,000). Councilman Hartman requested that the insurance for the sewer plant be allocated to the Sewer Fund, not Building Maintenance Fund. The Amended Budget will be presented for adoption at the May 17, 2010, meeting.

2. Proposed 2011-2012 Budget

Councilman Rogers requested further explanation of Capital Expenses allocated to the General Fund. Town Clerk Leonard explained that the allocated money is for two software modules to assist with processing citations, court records and occupational licenses. Councilman Rogers asked if administration has looked into getting software compatible with the police department. Chief Vedros responded and Town Clerk Leonard confirmed that the recently purchased police department software is not compatible with any existing court software because the police and courts serve separate functions. Councilmen Rogers and Barker suggested that the proposed budget for State Grants-Transportation Fund be raised to \$24,000. Councilman Rogers discussed a proposal on pay increases for employees. Councilman Rogers requested and Councilman Barker agreed that the Proposed Sales Tax estimates for all departments be estimated at 100% of the revenues from the Amended 2010-2011 Budget. Mayor Pro Tem Champagne asked Town Clerk Leonard to make a separate line on the budget for Fuel Expense to keep fuel expenses separate from Auto and Truck Expense on the Police Department Budget. Adjustments can be made as needed prior to adoption. The Proposed Budget will be presented for adoption at the May 17, 2011 meeting.

F. Adjourn

The next scheduled town meeting will be held on Tuesday, May 17, 2011. There being no further business to come before the Council, a motion by Councilman Triche to adjourn the meeting was seconded by Councilman Rogers and carried unanimously at 8:52 P.M.


Gerard Leonard
Town Clerk
Page 1 of 1

Town of Lockport


Paul Champagne
Mayor Pro Tem

5/11/2011