

The Mayor and Town Council met in regular session on Tuesday, May 15, 2012, at 7:00PM, at the Lockport Town Hall Complex.

**A. Call to Order, B. Opening Prayer, C. Pledge of Allegiance**

Mayor Champagne called the meeting to order. The opening prayer was offered by Town Clerk Danielle Williams, followed by the Pledge of Allegiance led by Mayor Champagne. Mayor Champagne introduced Danielle Williams as the new Town Clerk.

**D. Roll Call**

The roll was called with the following present: Mayor Champagne, Councilmen Donovan Barker, Paul Champagne, Rodney Hartman, Craig Rogers, and Weldon Triche. Also present were Police Chief Warren Vedros and Town Attorney Mitch Theriot.

**E. Approval of Minutes**

Mayor Champagne asked if there were any corrections or comments concerning the minutes of the April 17, 2012, meeting that were distributed to the Councilmen. Councilman Rogers made a motion to approve the minutes as presented. Councilman Champagne seconded the motion and the motion carried unanimously.

**F. Approval of Financial Statements for the month ending April 30, 2012**

Mayor Champagne asked if there were any questions or comments concerning the financial statements for the month ending April 30, 2012, that were distributed to the Councilmen. Councilman Rogers moved and Councilman Champagne seconded a motion to approve the financial statements as presented. The motion carried unanimously.

**G. Police Report**

Mayor Champagne called on Police Chief Warren Vedros to report on his department's activities. Chief Vedros distributed copies of the monthly activity report. Councilman Rogers moved and Councilman Champagne seconded a motion to accept the police report as presented. The motion carried unanimously. Councilman Hartman asked Chief Vedros for a report on House Bill 37. Chief Vedros answered that the Senate gave a unanimous approval this morning.

**H. GSE Report**

Mayor Champagne called on Clay Breaud of GSE, who gave the monthly engineering status report, as follows:

**1. Wind Hardening of Town Hall Complex:**

The "Notice to Proceed" was issued on January 23, 2012, to D.L. Daigle and Company. All the work is complete with the exception of the door to the Police Department. A change order in the amount of \$3000 is needed to replace the door to the Police Department with a storm door in lieu of a roll down shutter. A motion was made by Councilman Champagne and seconded by Councilman Rogers to authorize the Mayor to sign a change order for the replacement of the door at the Police Department, with FEMA's concurrence.

**2. Elliot St. Sewer Lift Station Generator:**

Ellender Backhoe and Dozer Services evaluated the drain line from the canal to the pump station. All bands at the pipe joints have deteriorated and the wall of the pipe at the water interfaces is severely blistered. The contractor submitted a proposal of \$73,651 to replace 60 feet of culvert. Councilman Hartman recommended the Mayor write a letter to Drainage District #1 explaining the situation and to ask for financial assistance. Councilman Rogers made a motion to expedite the contract to repair the 60' culvert between Comeaux Drive and Catherine Street. Councilman Triche seconded the motion and it carried unanimously.

**3. LGAP Grant:**

The Town has applied for sewer rehab work on Vacherie Street. Award is pending.

**4. LCDBG Street Improvements:**

GSE prepared estimated construction costs and a probable project budget for a street program through South Central Planning and LCDBG. The project was ineligible because the Comeaux Drive project was not yet completed. The application will be resubmitted for funding in 2013.

**5.** An evaluation for the Upper Catherine Street Pump Station was conducted last Tuesday. Compliance EnviroSystems, LLC provided the Town with a proposal in the amount of \$69,020 to video the sewer lines in the southeast quadrant of Town to help locate the infiltration problems. Councilman Champagne made a motion to proceed with the scope work as proposed by Compliance EnviroSystems, LLC. Councilman Rogers seconded the motion and it carried unanimously.

**I. Ellender Backhoe & Dozer Service**

Topic covered under Agenda Item H.

**J. Cooperative Endeavor Agreement between the Town of Lockport and Lockport Volunteer Fire Department**

Councilman Champagne made a motion to pass a resolution to authorize the Mayor to sign the above named Cooperative Endeavor Agreement, to expend funds not to exceed \$10,000. Councilman Hartman seconded the motion and it carried unanimously.

### **K. Request to rent property for coin operated Ice Vending Machine- Johnny Guidry**

Mr. Guidry asked the Council if a decision regarding leasing a portion of property at the Bayou Side Park was made since he was at the last town meeting (March 20, 2012). Mr. Guidry gave his proposal for an ice vending machine at the Bayou Side Park. Councilman Champagne expressed his opinion that the Town should not rent park property. Councilman Barker and Councilman Triche expressed their support for an ice machine at the park. Councilman Rogers explained the process for leasing Town property. He added that the property is zoned as residential and would have to be rezoned as commercial. Councilman Hartman expressed his desire to avoid leasing to private, for-profit businesses. Councilman Barker made a motion to proceed forward with leasing the property to Mr. Guidry. Councilman Triche seconded the motion. Councilmen Barker and Triche voted in favor of the motion. Councilmen Champagne, Hartman, and Rogers opposed the motion. The motion died.

### **L. Dilapidated Buildings**

Town Attorney Mitch Theriot announced that both letters sent to property owners were returned unclaimed. Councilman Rogers made a motion to proceed with the proper legal action regarding the properties located at Vacherie and Eighth Street and Canal and Ninth Street. Councilman Barker seconded the motion and it carried unanimously.

### **M. Resolution for Louisiana Department of Environmental Quality: Sewer Plant Audit**

A motion was made by Councilman Hartman and seconded by Councilman Triche to adopt the above stated resolution. The motion carried unanimously.

### **N. Public Hearings**

Councilman Champagne moved and Councilman Rogers seconded a motion to go into a public hearing. The motion carried unanimously.

1. To hear public comments on lease agreements between the Town of Lockport and the following:

- Lafourche Parish Assessor's Office
- Halifax Theatre Company (The Bayou Playhouse)
- Friends of Traditional Louisiana Boat Building
- Lafourche Clerk of Court's Office
- Lafourche Parish Sheriff's Office

Mayor Champagne recommended leaving all lease rates the same, except for the Clerk of Court's office. Councilman Hartman agreed with Mayor Champagne's recommendation and added that the tenants should take care of maintenance items, such as changing light bulbs and cutting the grass. Mr. Rene' Leonard (Friends of Traditional Louisiana Boat Building) said they change their own light bulbs. Ms. Mary Bliss McCrossen (Halifax Theatre) said the only problem they had was reaching the light bulbs, but they should be able to handle it. Mr. Freddie Delaune (Friends of Traditional Louisiana Boat Building) said it would be more efficient for the Town Crew to cut the small amount of grass at the Boat Center, since they are already cutting grass adjacent to the property. Ms. McCrossen said landscape was brought in to beautify the Theatre and it would be nice to have help maintaining it. Councilman Champagne said he has no problem with the tenants planting plants, but they should keep it up. Mr. Leonard and Mr. Delaune mutually expressed their belief that it would be more efficient for the Town Crew to cut the grass, but they would concede to whatever the Council desires.

2. To discuss and possibly amend the Town's Culvert Ordinance

Mr. Theriot announced that he changed the wording to make it clear that it is the property owner's responsibility to have the culvert installed. Councilman Rogers said he feels the Town should install driveway culverts only, like the Parish does. Citizen Floyd Cretini asked why the Town couldn't install culverts, because they have the equipment to do so. Citizen Mary Lynn Blanchard asked how this would relate to her neighbor, whose driveway is too high and the culvert needs to be taken out and put back in at the right grade. Mayor Champagne answered that the Town would remove the culvert, but depending on the outcome of this discussion, the property owner may be responsible for installing a new culvert. Councilman Hartman clarified that it is the Town's responsibility to make sure culverts are installed at the correct size and elevation, but not covering the culvert. Mr. Delaune said if the prices were flipped (\$150 for a driveway culvert and \$50 for all other culverts), the Town could recoup the installation cost. Councilman Rogers added that the Attorney General's opinion was that you cannot perform services on private property without recouping your cost.

3. To hear public comments on an ordinance to amend the fiscal year 2011-2012 Town of Lockport budget. (Available for public inspection on May 14, 2012.)

Mrs. Williams reviewed the amended budget for the fiscal year 2011-2012. Mayor Champagne asked if there were any questions from the audience and there were none.

4. To hear public comments on an ordinance to adopt the fiscal year 2012-2013 Town of Lockport budget. (Available for public inspection on May 14, 2012.)

Mrs. Williams reviewed the proposed budget for the fiscal year 2012-2013. Councilman Rogers proposed a 3% cost of living pay increase for full time employees, not to exceed \$600. The scope work proposal (approximately \$69,000) from CES would have to be added to the Sewer Fund Budget. Councilman Hartman asked that the revenue expected from the Brownsfield project be added to the budget. Chief Vedros mentioned that the Police Department received a \$2,500 grant for overtime that needs to be included in this year's amended budget and another \$2,500 grant in the 2012-2013 budget. Mayor Champagne asked if there were any questions from the audience and there were none. Councilman Rogers made a motion to end the public hearings. Councilman Triche seconded the motion and it carried unanimously.

## O. Ordinances

1. **Lease agreement between the Town of Lockport and Lafourche Parish Assessor's Office**  
Councilman Champagne moved to accept the lease agreement between the Town of Lockport and Lafourche Parish Assessor's Office. Councilman Hartman seconded the motion and it carried unanimously.
2. **Lease agreement between the Town of Lockport and Halifax Theatre Company**  
Councilman Champagne moved and Councilman Rogers seconded a motion to accept the lease agreement between the Town of Lockport and Halifax Theatre Company. Councilmen Barker, Champagne, Hartman, and Rogers voted in favor of the motion and Councilman Triche opposed the motion. The motion carried.
3. **Lease agreement between the Town of Lockport and Friends of Traditional Louisiana Boat Building**  
Councilman Champagne moved and Councilman Barker seconded a motion to accept the lease agreement between the Town of Lockport and Friends of Traditional Louisiana Boat Building. Councilmen Barker, Champagne, Hartman, and Rogers voted in favor of the motion and Councilman Triche opposed the motion. The motion carried.
4. **Lease agreement between the Town of Lockport and Lafourche Clerk of Court's Office**  
Councilman Champagne moved to accept the lease agreement between the Town of Lockport and Lafourche Clerk of Court's Office. Councilman Rogers seconded the motion and it carried unanimously.
5. **Lease agreement between the Town of Lockport and Lafourche Parish Sheriff's Office**  
Councilman Rogers moved to accept the lease agreement between the Town of Lockport and Lafourche Parish Sheriff's Office. Councilman Hartman seconded the motion and it carried unanimously.
6. **2011-2012 Amended Budget**  
Councilman Barker moved to accept the 2011-2012 amended budget with all proposed changes. Councilman Hartman seconded the motion and it carried unanimously.
7. **2012-2013 Budget**  
Councilman Rogers moved to accept the 2012-2013 budget with all proposed changes. Councilman Barker seconded the motion and it carried unanimously.

## R. Open topics

### 1. Smoke testing report

Letters will go out to the 7 remaining property owners with leaks.

### 2. Clear trees from main drainage ditch from Crescent Ave to First Street

Mr. Theriot is waiting on right-of-ways.

### 3. Committee for Expansion of Lockport

No report.

### 4. Street Repairs

This will be delayed until the 2013 LCDBG applications are submitted.

### 5. Restrooms at Bayou-Side Park

Councilman Triche reported that he is going to look at the restrooms that were built at the soccer fields in Raceland and he should have some numbers by next month's meeting.

### 6. Municode

Postponed until June, 2012, Council meeting.

### 7. Derelict/dilapidated structures

Discussed during Agenda Item L. Councilman Rogers asked what was the latest regarding the Conoco gas station. Mr. Theriot responded that they are in bankruptcy.

### 8. School Street Drainage-GSE prepared scope of work

Discussed during Agenda Item N.

### 9. High driveway on Barrilleaux Street

Mayor Champagne explained that because the driveway is elevated, it needs to be pulled up and installed at the correct elevation.

## Reports

### 1. Council

- **Councilman Champagne**- No report
- **Councilman Hartman**- Councilman Hartman expressed his desire for more support from our Parish Councilman.
- **Councilman Barker**- Councilman Barker reported that the Bateau du Bois Festival was very nice.
- **Councilman Rogers**- Councilman Rogers thanked the Halifax Theatre and the Friends of Traditional Louisiana Boat Building for everything they do for the community. Councilman Rogers clarified that the Parish does not operate on sales taxes, but on ad valorem taxes, which they still get if the Town annexes property. Councilman Rogers agreed with Councilman Hartman's wishes for more support from local Parish Councilmen. Councilman Rogers supported the idea of a prefabricated restroom for the Bayou Side Park and expressed his desire to get this project started.
- **Councilman Triche**- Councilman Triche asked that the grass be cut around the old "Welcome to Lockport" sign.

### 2. Mayor- No Report

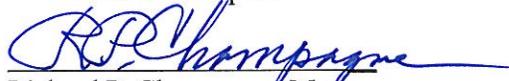
### R. Citizens Comments

- Mr. Johnny Guidry noted that the Town Hall only has a Coca Cola brand vending machine. He said he would like to put a vending machine for every other beverage company in the Town Hall. Mr. Guidry asked the Council to again think about his proposal for an ice vending machine, because he will approach the Parish about putting one on their property.
- Ms. Mary Bliss McCrossen thanked the Council for their support of the Halifax Theatre.
- Mr. Floyd Cretini noted that the Council approved drainage work to begin on School Street, and mentioned that hurricane season is approaching. Mr. Cretini thanked the Town on behalf of the Fire Department.
- Mr. Ralph Sapia shared Councilman Hartman's disappointment with the behavior of the Parish Council and their remarks to Mayor Champagne at the last Parish Council meeting. Mr. Sapia supported Councilman Roger's preference of a prefabricated restroom for the park.

### T. Adjourn

The next scheduled regular Town meeting will be held on Tuesday, June 19, 2012. There being no further business to come before the Council, a motion by Councilman Rogers to adjourn the meeting was seconded by Councilman Hartman and carried unanimously at 9:13PM.

Town of Lockport

  
Richard P. Champagne, Mayor

  
Danielle Williams, Town Clerk

It was moved by Councilman Hartman and seconded by Councilman Triche, that the following Resolution be adopted:

RESOLUTION

BE IT RESOLVED that the Mayor and Town Council for the Town of Lockport informs the Louisiana Department of Environmental Quality that the following actions were taken:

1. Reviewed the Municipal Water Pollution Prevention Environmental Audit Report which is attached to this Resolution.
2. Set forth the following actions necessary to maintain permit requirements contained in LPDES Permit No. LA 0033286.
  - a. Submit Discharge Monitoring Reports indicating quality and quantity of discharge in a timely manner.
  - b. Provide the necessary funding for equipment and plant repairs and replacement as well as funding for a competent and trained staff.

WHEREUPON, the Resolution was put to a vote and the vote thereon was as follows:

YEAS: Councilmen Barker, Champagne, Hartman, Rogers, Triche

NAYS:

and the Resolution was declared adopted on the 15th day of May, 2012.



Richard P. Champagne, Mayor  
Town of Lockport

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I, Danielle Williams, Clerk of the Town of Lockport, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Mayor and Board of Aldermen of the Town of Lockport, at a meeting held on the 15<sup>th</sup> day of May, 2012, at which meeting a quorum was present and voted and that said Resolution is now in full force and effect.

WITNESS MY OFFICIAL SIGNATURE this 15<sup>th</sup> day of May, 2012.



Danielle Williams, Town Clerk  
Town of Lockport

**RESOLUTION**

**WHEREAS**, the Town of Lockport is a municipality subjected to the Laws of the State of Louisiana;

**WHEREAS**, the Town of Lockport desires to enter into a Cooperative Endeavor Agreement with the Lockport Volunteer Fire Department, a not for profit organization;

**WHEREAS**, the Town of Lockport recognizes the numerous benefits the citizens of the Town of Lockport and surrounding area receive by having a volunteer fire department;

**WHEREAS**, the Lockport Volunteer Fire Department will celebrate 100 years of service on May 19, 2012 with a parade, festival and firework display;

**WHEREAS**, the Lockport Volunteer Fire Department is seeking donations from individuals and companies to help defer the expenses of the 100 year celebration; and the Town of Lockport would like to help defer the cost of the 100 year celebration;

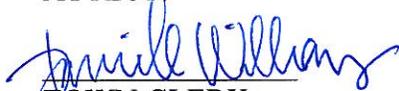
**THEREFORE, BE IT RESOLVED**, the Mayor and Lockport Town Council unanimously approve entering into a Cooperative Endeavor Agreement with the Lockport Volunteer Fire Department to defer the cost of the 100 year celebration, said donation from the Town of Lockport shall not exceed \$10,000.00;

**BE IT FURTHER RESOLVED**, the Mayor has the authority to sign any documents and/or enter any agreement to carry out the above donation.

**READ, RENDERED, and ADOPTED** by unanimous vote on the 15<sup>th</sup> day of May, 2012.

  
MAYOR, TOWN OF LOCKPORT

ATTEST:

  
TOWN CLERK

**ORDINANCE NO. 2012-003**

An ordinance to amend the Lockport  
Code of Ordinances so as to amend  
Section 2-6

**BE IT ORDAINED** by the Lockport Town Council in regular session  
assembled that the Lockport Town Code of Ordinances is hereby amended  
and re-enacted so as to amend Section 2-6  
to read as follows:

**SECTION 2-6 RENTAL OF TOWN PROPERTY**

- (A) The mayor is hereby authorized to enter into a lease agreement with  
Halifax Theater Company for the terms and conditions stated in the  
attached Lease Agreement.

The vote on the ordinance was as follows:

YEAS: Councilmen Barker, Champagne, Hartman, and Rogers

NAYS: Councilman Triche

ABSENT: None

The ordinance was declared adopted this 15<sup>th</sup> day of May, 2012.

  
MAYOR

ATTEST:

  
TOWN CLERK

**ORDINANCE NO. 2012-004**

An ordinance to amend the Lockport  
Code of Ordinances so as to amend  
Section 2-6

**BE IT ORDAINED** by the Lockport Town Council in regular session  
assembled that the Lockport Town Code of Ordinances is hereby amended  
and re-enacted so as to amend Section 2-6  
to read as follows:

**SECTION 2-6 RENTAL OF TOWN PROPERTY**

(B) The mayor is hereby authorized to enter into a lease agreement with  
Friends of Traditional Louisiana Boat Building for the terms and  
conditions stated in the attached Lease Agreement.

The vote on the ordinance was as follows:

YEAS: Councilmen Barker, Champagne, Hartman, and Rogers

NAYS: Councilman Triche

ABSENT: None

The ordinance was declared adopted this 15<sup>th</sup> day of May, 2012.

  
MAYOR

ATTEST:

  
TOWN CLERK

**ORDINANCE NO. 2012-005**

An ordinance to amend the Lockport  
Code of Ordinances so as to amend  
Section 2-6

**BE IT ORDAINED** by the Lockport Town Council in regular session  
assembled that the Lockport Town Code of Ordinances is hereby amended  
and re-enacted so as to amend Section 2-6  
to read as follows:

**SECTION 2-6 RENTAL OF TOWN PROPERTY**

- (C) The mayor is hereby authorized to enter into a lease agreement with  
Lafourche Parish Assessor's Office for the terms and conditions stated  
in the attached Lease Agreement.

The vote on the ordinance was as follows:

YEAS: Councilmen Barker, Champagne, Hartman, Rogers, and Triche

NAYS: None

ABSENT: None

The ordinance was declared adopted this 15<sup>th</sup> day of May, 2012.

  
MAYOR

ATTEST:

  
TOWN CLERK

**ORDINANCE NO. 2012-006**

An ordinance to amend the Lockport  
Code of Ordinances so as to amend  
Section 2-6

**BE IT ORDAINED** by the Lockport Town Council in regular session  
assembled that the Lockport Town Code of Ordinances is hereby amended  
and re-enacted so as to amend Section 2-6  
to read as follows:

**SECTION 2-6 RENTAL OF TOWN PROPERTY**

- (D) The mayor is hereby authorized to enter into a lease agreement with  
Lafourche Clerk of Court's Office for the terms and conditions stated  
in the attached Lease Agreement.

The vote on the ordinance was as follows:

YEAS: Councilmen Barker, Champagne, Hartman, Rogers, and Triche

NAYS: None

ABSENT: None

The ordinance was declared adopted this 15<sup>th</sup> day of May, 2012.

  
MAYOR

ATTEST:

  
TOWN CLERK

**ORDINANCE NO. 2012-007**

An ordinance to amend the Lockport  
Code of Ordinances so as to amend  
Section 2-6

**BE IT ORDAINED** by the Lockport Town Council in regular session  
assembled that the Lockport Town Code of Ordinances is hereby amended  
and re-enacted so as to amend Section 2-6  
to read as follows:

**SECTION 2-6 RENTAL OF TOWN PROPERTY**

- (E) The mayor is hereby authorized to enter into a lease agreement with  
Lafourche Parish Sheriff's Office for the terms and conditions stated  
in the attached Lease Agreement.

The vote on the ordinance was as follows:

YEAS: Councilmen Barker, Champagne, Hartman, Rogers, and Triche

NAYS: None

ABSENT: None

The ordinance was declared adopted this 15<sup>th</sup> day of May, 2012.

  
MAYOR

ATTEST:

  
TOWN CLERK

**ORDINANCE NO. 2012-008**

An ordinance to amend the Lockport  
Code of Ordinances so as to Amend  
Section 2-4

**BE IT ORDAINED** by the Lockport Town Council in regular session assembled that the Lockport Town Code of Ordinances is hereby amended and re-enacted so as to Amend Section 2-4 to read as follows:

SECTION 2-4

TOWN OF LOCKPORT AMENDED BUDGET

BE IT ORDAINED, by the Town Council, on behalf of the Town of Lockport, hereby amends the 2011-2012 Budget (ATTACHMENT A) for the operation and maintenance of the Town.

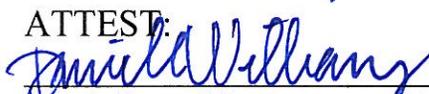
YEAS: Councilmen Barker, Champagne, Hartman, Rogers, and Triche.

NAYS: None.

ABSENT: None.

And the Ordinance was declared adopted on this the 15<sup>th</sup> day of May, 2012.

  
Richard Champagne, Mayor

ATTEST:  
  
Danielle Williams, Town Clerk

**ORDINANCE NO. 2012-009**

An ordinance to amend the Lockport  
Code of Ordinances so as to Amend  
Section 2-3

**BE IT ORDAINED** by the Lockport Town Council in regular session assembled that the Lockport Town Code of Ordinances is hereby amended and re-enacted so as to Amend Section 2-3 to read as follows:

SECTION 2-3

TOWN OF LOCKPORT BUDGET

BE IT ORDAINED, by the Town Council, on behalf of the Town of Lockport, hereby adopts the 2012-2013 Budget (ATTACHMENT A) for the operation and maintenance of the Town.

YEAS: Councilmen Barker, Champagne, Hartman, Rogers, and Triche.

NAYS: None.

ABSENT: None.

And the Ordinance was declared adopted on this the 15<sup>th</sup> day of May, 2012.

  
Richard Champagne, Mayor

ATTEST:  
  
Danielle Williams, Town Clerk