

**Town of Lockport  
Lockport, Louisiana**

**Minutes of Special Meeting May 14, 2013**

The Mayor and Town Council met in special session on Tuesday, May 14, 2013, at 7:00PM, at the Lockport Town Hall Complex.

**A. Call to Order, B. Opening Prayer, C. Pledge of Allegiance**

Mayor Paul Champagne called the meeting to order. The opening prayer was offered by Town Clerk Danielle Williams. The Pledge of Allegiance was led by Mayor Champagne.

**D. Roll Call**

The roll was called with the following present: Mayor Paul Champagne, Councilmembers Donovan Barker, Sharon Guidry, Rodney Hartman, Craig Rogers, and Weldon Triche. Also present were Town Clerk Danielle Williams, Chief of Police Warren Vedros, Mary Lynn Blanchard, and Ronald Pere.

**E. Budgets: 1. 2011-2012 Amended Budget and 2. 2013-2014 Proposed Budget**

The amended 2012-2013 amended budget that was presented for consideration includes actual figures for the first ten months of the year and estimated figures for the last two months of the year. Councilman Hartman reviewed the General Fund aloud. Mayor Champagne noted that only \$3,000 was budgeted as revenue from the Lockport Food Festival for the 2013-2014 fiscal year, pending the decision of the Council. Mayor Champagne recommended increasing housekeeping pay from \$7.75/hour to \$9.00/hour in the proposed budget. Mayor Champagne discussed the idea of contracting out the Town Maintenance Supervisor position. Councilman Hartman noted that \$50,000 should be put in Capital Expenses for street repairs in the proposed budget. The money was appropriated from the Sales Tax Fund. Councilman Hartman reviewed the amended and proposed budgets for the Sales Tax Fund. Ms. Williams reviewed the amended and proposed budgets for the Building Maintenance Fund. Councilman Hartman noted that the Sewer Budget included the estimate from GSE to repair sewer lines in the Southeast Quadrant of town. Chief Vedros asked the balance of witness fees. Ms. Williams answered that the revenue for witness fees was under Police Department Revenues and the amount paid out this year is shown under Police Department Expenditures. Councilman Rogers made a motion to budget a 3% raise in annual salary, capped at \$600, for all full-time employees for the 2013-2014 budget, based on employee evaluations conducted by the Mayor and Chief of Police, for their respective departments. Councilman Barker seconded the motion and it carried unanimously.

Councilman Hartman called for a public hearing to be held at the May 21, 2013 Town Council Meeting to discuss and adopt the 2012-2013 amended budget and the 2013-2014 proposed budget. Councilman Rogers seconded the motion and it carried unanimously.

**H. Adjourn**

The next scheduled regular Town meeting will be held on Tuesday, May 21, 2013. There being no further business to come before the Council, a motion by Councilman Rogers to adjourn the meeting was seconded by Councilwoman Guidry and carried unanimously at 8:58PM.

Town of Lockport

/s/ Paul Champagne  
Paul Champagne, Mayor

/s/ Danielle Williams  
Danielle Williams, Town Clerk