

Town of Lockport
Lockport, Louisiana

Minutes of Regular Meeting August 20, 2013

The Mayor and Town Council met in regular session on Monday, August 20, 2013, at 7:00PM, at the Lockport Town Hall Complex.

A. Call to Order, B. Opening Prayer, C. Pledge of Allegiance

Mayor Paul Champagne called the meeting to order. The opening prayer was offered by Temporary Town Clerk Gerard Leonard, followed by the Pledge of Allegiance led by Mayor Champagne.

D. Roll Call

The roll was called with the following present: Mayor Paul Champagne, Councilmembers Donovan Barker, Rodney Hartman, Craig Rogers, and Weldon Triche. Absent was Councilwoman Sharon Guidry. Also in attendance were Town Attorney Chris Huddleston, Chief of Police Warren Vedros, Mary Lynn Blanchard, Floyd Cretini, Jr., Clay Breaud, Martha Cazaubon, Mark Rodriguez, and Charlene Rodriguez.

E. Approval of Minutes- July 22, 2013

Mayor Champagne asked if there were any corrections or comments concerning the minutes of the July 22, 2013, meeting that were distributed to the Council. Councilman Rogers made a motion to approve the minutes as presented. Councilman Triche seconded the motion and it carried unanimously.

F. Approval of Financial Statements for the month ending July 31, 2013

Mayor Champagne asked if there were any questions or comments concerning the financial statements for the month ending July 31, 2013, that were distributed to the Councilmen. Councilman Rogers noted that the 1% sales tax report for the previous year has a discrepancy in that the total does not include the June receipts. Councilman Rogers moved and Councilman Hartman seconded a motion to approve the financial statements as presented. The motion carried unanimously.

G. Police Report

Mayor Champagne called on Police Chief Warren Vedros to report on his department's activities. Chief Vedros distributed copies of the monthly activity report. Councilman Hartman moved and Councilman Barker seconded a motion to accept the Police Report as presented. The motion carried unanimously.

H. GSE Report

Mayor Champagne called on Mr. Clay Breaud of GSE who gave the monthly engineering status report:

1. Sewer Rehabilitation (Southeast Quadrant):

Plans and specifications for the Southeast Quadrant Rehabilitation were sent to LDEQ for approval. Attached is a Resolution authorizing advertisement for bids. Comments should be received by the end of August.

I. Resolution – AUTHORIZING THE TOWN OF LOCKPORT TO ADVERTISE FOR BIDS TO CONSTRUCT THE PROJECT ENTITLED “SOUTHEAST QUADRANT, GRAVITY SEWER SYSTEM REHABILITATION, TOWN OF LOCKPORT, LAFOURCHE PARISH, LOUISIANA”

Councilman Rogers moved and Councilman Barker seconded the motion to adopt the above Resolution as presented. The motion carried unanimously.

J. Report by Center for Traditional Louisiana Boat Building

Mayor Champagne called on Mr. Rene' Leonard and Mr. Freddie Delaune to report on the activities of the Center for Traditional Louisiana Boat Building. Mr. Leonard gave a brief history of the Center from its inception on the campus of Nicholls State University in 1979 led by Mr. Tom Butler and Mr. John Rochelle. In 2005, Mayor Richard Champagne opened discussions with NSU officials about moving the Center to Lockport. A building was purchased by the Town and revitalized using state grants that provided the majority of funding for improvements. The move was completed and the Center is now in operation with local visitors as well as visitors coming from other cities, states, and countries. The Center has been featured in multiple TV News Stories as well as several newspaper and magazine articles. The mayor and council thanked Mr. Leonard and Mr. Delaune for presenting the very informative report.

K. Discussion – LCDBG Grant Application – Martha Cazaubon

Mayor Champagne called on Ms. Martha Cazaubon to discuss a grant application for funding from Louisiana Community Development Block Grant (LCDBG). Ms. Cazaubon explained that the grants are awarded on a competitive basis and are directed toward low to moderate income neighborhoods. Eligible projects must be for streets, sewer, or water. In prior conversations with the Mayor and councilmen, the consensus was that the application should be directed to enhancing the sewer rehabilitation project. Ms. Cazaubon further described the scoring factors regarding the applicant paying the administrative and engineering cost without using LCDBG funds. However, funds from the existing DEQ loan can be used for administrative and engineering fees. The maximum request for sewer projects is \$800,000.00. If awarded, the proceeds from the LCDBG grant can be used to reduce the amount of the DEQ loan or to add to the scope of the sewer rehabilitation project. The deadline for the application is November, 2013. Ms. Cazaubon recommended that the town should be working on the requirements as soon as possible due to the time required to complete the required household survey.

L. Resolutions

1. RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION UNDER THE FY2014-2015 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT (LCDBG) PROGRAM FOR SEWERAGE IMPROVEMENTS
Councilman Hartman moved and Councilman Rogers seconded a motion to adopt the above Resolution as presented. The motion carried unanimously
2. RESOLUTION AUTHORIZING THE EXECUTION OF THE APPROPRIATE CONTRACT WITH SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION (SCPDC) IN AN AMOUNT NOT TO EXCEED \$35,000.00 FOR PERFORMANCE OF ADMINISTRATIVE SERVICES IN THE PREPARATION OF AN LCDBG APPLICATION AND TO SERVE AS GRANT ADMINISTRATOR IN THE EVENT FUNDING IS AWARDED. (It was noted that the actual cost of survey work performed in connection with the application would not exceed \$5,000.00.)
Councilman Rogers moved and Councilman Triche seconded a motion to adopt the above Resolution as presented. The motion carried unanimously
3. RESOLUTION AUTHORIZING THE EXECUTION OF THE APPROPRIATE CONTRACT WITH PROVIDENCE / GSE TO PERFORM ENGINEERING SERVICES IN PREPARATION OF AN APPLICATION FOR FUNDING FOR LOCKPORT SEWERAGE SYSTEM IMPROVEMENTS AND TO SERVE AS ENGINEER IN THE EVENT THAT FUNDING IS AWARDED
Councilman Rogers moved and Councilman Triche seconded a motion to adopt the above Resolution as presented. The motion carried unanimously.

M. Discussion – Drainage Culvert Installation

Mayor Champagne introduced discussion concerning the town ordinance regarding the installation of drainage culverts. Town Attorney Mr. Huddleston briefly described the net effect of the ordinance amendment. The only change is in Section 19-4, Ordinance No. 304. Councilman Triche inquired if the ordinance provides for changing a driveway culvert. Mr. Huddleston explained that the amendment addresses the first installation of a driveway culvert, not a replacement. Councilman Rogers made a motion to call for a Public Hearing at the next meeting to accept comments concerning the amendment of Section 19-4 of Ordinance No. 304. Councilman Triche seconded the motion and it carried unanimously.

N. Reports

1. Council

Councilman Hartman inquired if the Town could supply the paint and coordinate the trustees to paint all of the fire hydrants in town. Councilman Triche expressed support for the concept in appreciation for all of the work done in town by the volunteer firemen. Councilman Rogers expressed concern about the legalities of the Town providing the paint. Mayor Champagne asked that the specifications be given to him.

Councilman Triche reported that Mr. Greg Gautreaux with Entergy personally installed sleeves on the guy wires at the Bayou Side Park.

Councilman Rogers described discussions that he had with representatives from Progressive Waste. The discussions were productive in that Progressive Waste agreed to make any possible changes in order to resolve the issues where garbage trucks severely damage the streets. A response from Progressive Waste is expected within one month. On a related topic, Councilman Rogers referred to three quotes from C & M Construction to perform work on Myrtle Delaune Drive and Third Street, and to do drainage work along School Street.

Mayor Champagne referred to each of the three quotes describing the scope of each estimate.

Quote 1 – JOB PROPOSAL FOR 1ST ST. (MYRTLE DELAUNE DRIVE) – REMOVE DAMAGED SECTION OF ASPHALT AND REPLACE WITH MATING AND LIMESTONE. ESTIMATED SECTION IS 18FT. WIDE BY 330FT. LONG. QUOTE INCLUDES REMOVAL AND REPLACE WITH MATING AND LIMESTONE. ALL EQUIPMENT AND LABOR IS INCLUDED. Councilman Rogers made a motion to accept the above proposal in the amount of \$28,387.50. Councilman Hartman seconded the motion. Councilman Triche inquired if the contractor will haul off the asphalt that is removed from the street. Mayor Champagne will follow up. Councilman Triche further inquired about the engineering of the project relative to the compaction of the materials. The motion carried unanimously.

Quote 2 – JOB PROPOSAL FOR 3RD ST. – REMOVE DAMAGED SECTION OF ASPHALT AND REPLACE WITH MATING AND LIMESTONE. ESTIMATED SECTION IS 18FT. WIDE BY 110FT. LONG. QUOTE INCLUDES REMOVAL AND REPLACE WITH MATING AND LIMESTONE. ALL EQUIPMENT AND LABOR IS INCLUDED. Councilman Rogers made a motion to accept the above proposal in the amount of \$9,666.00. Councilman Hartman seconded the motion and it carried unanimously.

Quote 3 – JOB PROPOSAL FOR SPECIFIED DRAINAGE DITCH – DITCH WILL BE SWEEPED TO ELEVATION TO ALLOW WATER FLOW TO BACK OF STREET. ALL CULVERTS AND LIMESTONE WILL BE PROVIDED BY TOWN OF LOCKPORT, IN WHICH WILL BE INSTALLED BY C & M CONSTRUCTION. EQUIPMENT AND LABOR INCLUDED IN QUOTE. Councilman Rogers made a motion to accept the above proposal in the amount of \$18,000.00 and to purchase the culverts required for the job. Councilman Barker seconded the motion and it carried unanimously. Councilman Rogers noted that the work is to be performed on the southern side of the street.

2. Town Attorney – none.
3. Mayor

Mayor Champagne extended thanks to Mr. Leonard for filling in for Mrs. Williams, the town clerk, who will be returning to work on Thursday. Mr. Leonard expressed his thanks to the mayor and council, in particular to Councilman Hartman for his guidance on several issues.

Mayor Champagne asked Councilman Triche if the Town will host “Spook in the Park” for Halloween. Councilman Triche responded that there will be a celebration again this year.

Mayor Champagne presented a Proclamation on behalf of the Town of Lockport recognizing the two hundred twenty sixth anniversary of the signing of the United States Constitution during the week of September 17, 2013 through September 23, 2013. Councilman Rogers moved and Councilman Hartman seconded the motion to adopt the Proclamation. The motion carried unanimously.

Councilman Hartman congratulated Councilman Barker recognizing his service to the Town. Councilman Barker was elected to the council for eight terms, beginning in 1964.

O. Citizens Comments

Mr. Mark Rodriguez thanked the council for their efforts to make improvements to Myrtle Delaune Drive. Mr. Floyd Cretini thanked the council for their efforts to make improvements to the drainage along School Street.

Mr. Ryman requested that a portion of his property at Barrilleaux and Crescent be granted a zoning change from C1 – Commercial to R1 – Residential. Mr. Ryman will deliver the property description to the Town Hall so that advertisements can be prepared. Councilman Rogers made a motion to call for a Public Hearing to consider comments on a request to re-zone two lots of the property at Barrilleaux and Crescent from C1 – Commercial to R1 – Residential. Councilman Triche seconded the motion and it carried unanimously.

Mrs. Mary Lynn Blanchard thanked the Town for getting the grass cut on property adjacent to her home.

Mr. Mark Rodriguez recommended that the Town research redevelopment grants for various vacant properties / buildings in the Town.

Mayor Champagne emphatically stated that there are no ordinances in the Town of Lockport prohibiting fast food restaurants. Mayor Champagne also emphatically dispelled the rumor that he is in favor of leaving Noah’s restaurant vacant and out of service.

P. Adjourn

The next regularly scheduled Town meeting will be held on Tuesday, September 17, 2013 at 7:00PM. There being no further business to come before the Council, a motion was made by Councilman Rogers to adjourn the meeting and was seconded by Councilman Triche and carried unanimously at 8:30pm.

Town of Lockport



Paul Champagne, Mayor



Gerard Leonard, Temporary Town Clerk

TOWN OF LOCKPORT TOWN COUNCIL

It was moved by Councilman Rogers and seconded by Councilman Barker that the following resolution be adopted:

RESOLUTION NO. 2013-008

A resolution authorizing the Town of Lockport to advertise for bids to construct the project entitled, "Southeast Quadrant, Gravity Sewer System Rehabilitation, Town of Lockport, Lafourche Parish, Louisiana".

WHEREAS, the specifications and plans for the project entitled, Southeast Quadrant, Gravity Sewer System Rehabilitation, Town of Lockport, Lafourche Parish, Louisiana, has been approved by the Town of Lockport, as prepared by Providence/GSE Associates, LLC, and

NOW, THEREFORE, BE IT RESOLVED that upon DEQ approval of said specifications and plans, the Town of Lockport, does hereby authorize Providence/GSE Associates, LLC to advertise for bids on said project.

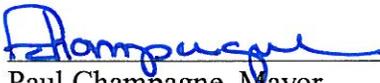
WHEREUPON the motion was put to a vote and the vote thereon was as follows:

YEAS: Councilmen Barker, Hartman, Rogers, and Triche

NAYS: None

ABSENT AND NOT VOTING: None

And the resolution was declared adopted on this 20th day of August 2013.



Paul Champagne, Mayor
Town of Lockport

I, Gerard Leonard, Temporary Clerk of the Town of Lockport, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Mayor and Council of the Town of Lockport, at a meeting held on the 20th day of August, 2013, at which meeting a quorum was present and voted and that said Resolution is now in full force and effect.

WITNESS MY OFFICIAL SIGNATURE this 20th day of August 2013.



Gerard Leonard, Temporary Town Clerk
Town of Lockport

TOWN OF LOCKPORT TOWN COUNCIL

RESOLUTION 2013-009

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN
APPLICATION UNDER THE FY2014-2015 LOUISIANA
COMMUNITY DEVELOPMENT BLOCK GRANT (LCDBG)
PROGRAM FOR SEWERAGE IMPROVEMENTS**

WHEREAS, the Town of Lockport has conducted a public hearing to obtain comments relative to planning for and the submission of an application for funding under the FY2014-2015 Louisiana Community Development Block Grant Program; and

WHEREAS, after considering all comments received, it has been determined that the activity, which would derive the greatest benefit to the low/moderate income population of Lockport would be improvements to the sewerage system;

NOW, THEREFORE BE IT RESOLVED, by the Town of Lockport Council convened in regular session on August 20, 2013, that the Mayor is hereby authorized to submit an application to the Louisiana Division of Administration, Office of Community Development, for funding under the FY2014-2015 LCDBG Program for a Sewerage System Improvement Program, and

BE IT FURTHER RESOLVED that Lockport will use local funds to cover the cost of engineering and design, pre-agreement and administrative fees required in the implementation of the grant, if funded.

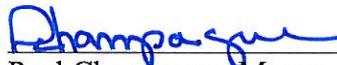
WHEREUPON the motion was put to a vote and the vote thereon was as follows:

YEAS: Councilmen Barker, Hartman, Rogers, and Triche

NAYS: None

ABSENT AND NOT VOTING: None

And the resolution was declared adopted on this 20th day of August 2013.



Paul Champagne, Mayor
Town of Lockport

I, Gerard Leonard, Temporary Clerk of the Town of Lockport, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Mayor and Council of the Town of Lockport, at a meeting held on the 20th day of August, 2013, at which meeting a quorum was present and voted and that said Resolution is now in full force and effect.

WITNESS MY OFFICIAL SIGNATURE this 20th day of August 2013.



Gerard Leonard, Temporary Town Clerk
Town of Lockport

TOWN OF LOCKPORT TOWN COUNCIL

RESOLUTION NO. 2013-010

RESOLUTION AUTHORIZING THE EXECUTION OF THE APPROPRIATE CONTRACT WITH SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION (SCPDC) IN AN AMOUNT NOT TO EXCEED \$35,000.00 FOR PERFORMANCE OF ADMINISTRATIVE SERVICES IN THE PREPARATION OF AN LCDBG APPLICATION AND TO SERVE AS GRANT ADMINISTRATOR IN THE EVENT FUNDING IS AWARDED.

WHEREAS, completion of the one LCDBG application and implementation of the projects, if funded, require professional administrative services for compliance with applicable federal and state regulations; and

WHEREAS, South Central Planning and Development Commission has the technical capabilities to perform the needed services in the preparation and administration of the Programs,

WHEREAS, the Commission has an ongoing relationship with the Parish staff on these and other grant programs and is involved in efforts to improve opportunities for funding of public infrastructure in the region it serves,

NOW, THEREFORE, BE IT RESOLVED, by the Lockport Town Council convened in regular session on August 20, 2013, that authorization is hereby granted to execute the appropriate contract with South Central Planning and Development Commission (SCPDC) to perform administrative services in the preparation of the 2014-2015 LCDBG application, and to serve as grant administrator in the event funding is awarded and that local funds shall be used to pay all administrative and pre-agreement costs in an amount of \$35,000 for administrative services if the grant is awarded and the actual cost of survey work performed not to exceed \$5,000.00 in connection with the application.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to South Central Planning and Development Commission, Attn: Ms. Martha Cazaubon, PO Box 1870, Gray, LA 70359.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

YEAS: Councilmen Barker, Hartman, Rogers, and Triche

NAYS: None

ABSENT AND NOT VOTING: None

And the resolution was declared adopted on this 20th day of August 2013.



Paul Champagne, Mayor
Town of Lockport

I, Gerard Leonard, Temporary Clerk of the Town of Lockport, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Mayor and Council of the Town of Lockport, at a meeting held on the 20th day of August, 2013, at which meeting a quorum was present and voted and that said Resolution is now in full force and effect.

WITNESS MY OFFICIAL SIGNATURE this 20th day of August 2013.



Gerard Leonard, Temporary Town Clerk
Town of Lockport

TOWN OF LOCKPORT TOWN COUNCIL

RESOLUTION NO. 2013-011

A RESOLUTION AUTHORIZING THE EXECUTION OF THE APPROPRIATE CONTRACT WITH PROVIDENCE / GSE TO PERFORM ENGINEERING SERVICES IN PREPARATION OF AN APPLICATION FOR FUNDING FOR LOCKPORT SEWERAGE SYSTEM IMPROVEMENTS AND TO SERVE AS ENGINEER IN THE EVENT THAT FUNDING IS AWARDED.

WHEREAS, the Town of Lockport intends to apply for, and hopefully receive, funding under the FY2014-2015 LCDBG Program pursuant to Title 1 of the Housing and Community Development Act of 1974, as amended; and,

WHEREAS, completion of necessary applications and implementation of the project requires professional engineering services for compliance with applicable federal and state regulations; and,

WHEREAS, the Town intends to pay for engineering and design and construction management with funding available to it other than through the LCDBG Program.

NOW, THEREFORE BE IT RESOLVED by the Town of Lockport Council, that the Mayor is hereby authorized to negotiate and execute the appropriate contract with Providence / GSE to perform engineering services in the preparation of an application for funding under the FY2014-2015 LCDBG Program, and to serve as the Project Engineer in the event funding is awarded and that said fees shall be paid utilizing funds other than that made available through a LCDB Grant; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to South Central Planning and Development Commission, P.O. Box 1870, Gray, Louisiana, 70359, the town's grant administrator.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

YEAS: Councilmen Barker, Hartman, Rogers, and Triche
NAYS: None
ABSENT AND NOT VOTING: None

And the resolution was declared adopted on this 20th day of August 2013.


Paul Champagne, Mayor
Town of Lockport

I, Gerard Leonard, Temporary Clerk of the Town of Lockport, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Mayor and Council of the Town of Lockport, at a meeting held on the 20th day of August, 2013, at which meeting a quorum was present and voted and that said Resolution is now in full force and effect.

WITNESS MY OFFICIAL SIGNATURE this 20th day of August 2013.


Gerard Leonard, Temporary Town Clerk
Town of Lockport



Town of Lockport

Proclamation

WHEREAS, our Founding Fathers, in order to secure the blessings of liberty for themselves and their posterity, did ordain and establish a Constitution for the United States of America: and

WHEREAS, it is of the greatest importance that all citizens fully understand the provisions and principles contained in the Constitution in order to support, preserve, and defend it against all encroachment: and

WHEREAS, the two hundred-twenty sixth anniversary of the signing of the Constitution provides an historic opportunity for all Americans to realize the achievements of the Framers of the Constitution and the rights, privileges, and responsibilities it affords: and

WHEREAS, the independence guaranteed to American citizens, whether by birth or naturalization, should be celebrated by appropriate ceremonies and activities by proclamation of the President of the United States of America in accordance with Public Law 915;

NOW THEREFORE, BE IT RESOLVED that the Town of Lockport, in conjunction with the Bayou Lafourche Chapter of the Daughters of the American Revolution, does hereby proclaim the week of September 17 through 23, 2013 as

CONSTITUTION WEEK

in the Town of Lockport and does urge all students and citizens of the community to study the Constitution, and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

In Witness Whereof, I have hereunto set my hand officially and caused to be affixed the Official Seal of the Town of Lockport, Louisiana, at the Town Hall, in the Town of Lockport, on this the 20th day of August, A.D. 2013.



Paul Champagne, Mayor

Attest by



Danielle Williams, Town Clerk