

**Town of Lockport
Lockport, Louisiana**

Minutes of Regular Meeting July 15, 2014

The Mayor and Town Council met in regular session on Tuesday, July 15, 2014 at 7:00PM, at the Lockport Town Hall Complex.

A. Call to Order, B. Opening Prayer, C. Pledge of Allegiance

Mayor Paul Champagne called the meeting to order. The opening prayer was offered by Town Clerk Danielle Williams. The Pledge of Allegiance was led by Mayor Champagne.

D. Roll Call

The roll was called with the following present: Mayor Paul Champagne, Councilmembers Donovan Barker, Sharon Guidry, Rodney Hartman, Craig Rogers, and Weldon Triche. Also present were Town Clerk Danielle Williams, Chief of Police Warren Vedros, Jene J. DeCuir, Grant R. Fenske, Scott J. Guidry, Charlene Rodriguez, Mark Rodriguez, Kate Loupe, Kyle Loupe, and Annette Bourgeois.

E. Approval of Minutes for June 10, 2014 Regular Meeting

Mayor Champagne asked if there were any corrections or comments concerning the minutes of the June 10, 2014, meeting. Councilman Rogers made a motion to approve the minutes as presented. Councilman Triche seconded the motion and it carried unanimously.

F. Approval of Financial Statements for the month ending June 30, 2014

Mayor Champagne asked if there were any questions or comments concerning the financial statements for the month ending June 30, 2014. Councilman Hartman moved and Councilwoman Guidry seconded a motion to approve the financial statements as presented. The motion carried unanimously.

Mayor Champagne asked to move items "I" and "J" on the agenda ahead of item "G." A motion by Councilman Triche, seconded by Councilman Barker, to deviate from the agenda carried unanimously.

I. Bayou Bell Ringers 5k Run- Brenda Gaudet

On behalf of the Bayou Bell Ringers, Ms. Gaudet asked permission to host a 5k run in Lockport on October 18, 2014, at 9:00AM, beginning and ending at the Bayou Side Park. Ms. Gaudet presented a map of the intended route to Chief Vedros for approval. Mayor Champagne said the Police Department can provide an escort car, but Bayou Bell Ringers is responsible for posting someone at each intersection along the route for safety purposes. Mayor Champagne said the Town needs a Certificate of Insurance naming the Town as additionally insured before the event is held. Councilman Rogers made a motion approving the Bayou Bell Ringers 5k run on October 18, 2014, at 9:00AM, contingent on a Certificate of Insurance naming the Town as additionally insured is provided. Councilwoman Guidry seconded the motion and it carried unanimously.

J. Ms. Jene DeCuir- 5k Run

Mayor Champagne called on Ms. Jene DeCuir, who introduced Mr. Grant Fenske, representing the Dominican Laity. Mr. Fenske asked permission to have a 5k run on October 11, 2014 at 8:00AM, beginning and ending at Holy Savior, with all proceeds benefiting the Dominican Laity and Crossroads Pregnancy Center. Chief Vedros said he would like to review the route before it is finalized. Councilman Barker made a motion approving the Dominican Laity's 5k run on October 11, 2014, at 8:00AM, contingent on a Certificate of Insurance naming the Town as additionally insured is provided. Councilman Rogers seconded the motion and it carried unanimously.

Councilman Hartman made a motion to return to the regular agenda. Councilman Rogers seconded the motion and it carried unanimously.

G. Police Report

Mayor Champagne called on Police Chief Warren Vedros to report on his department's activities. Chief Vedros distributed copies of the monthly activity report. Chief Vedros said he did not have time to complete his report, but would email a completed copy to the Council. A motion was made by Councilman Rogers and seconded by Councilman Hartman to accept the Police Report as presented. The motion carried unanimously. Councilman Rogers said he attended the Chief's Conference with Chief Vedros, where Chief Vedros was presented a plaque for his service as President of the Southeast Chief's Association and was elected Secretary/Treasurer. Councilman Hartman asked the status of the new hire for the Police Department. Chief Vedros answered that the new hire will go for testing tomorrow, but he is allowed to temporarily hire an officer until the testing is complete. Chief Vedros said after testing is complete, he will recommend the hiring of the new officer to the Council for approval.

H. GSE Report

Mayor Champagne called on Clay Breaud of GSE, who gave the monthly engineering status report as follows:

1. Sewer Rehabilitation (Southeast Quadrant):

Substantial Completion has been processed. Final inspection was conducted on June 3, 2014, at 10:00AM. A change order and final payments are left to be completed.

2. Sewer Rehabilitation (Northeast Quadrant):

LDEQ gave approval to bid. First advertisement is set for July 15, 2014. A pre-bid conference will be held on August 4, 2014, at 2:00PM and will bid on August 14, 2014 at 2:00PM. The Town received LGAP funds in the amount of \$12,234, which will be used for this quadrant.

3. Sewer Rehabilitation (Western Quadrant):

SCPDC submitted an LCDBG application in hopes of receiving a grant to assist in the rehabilitation of the western quadrant.

4. Sewer Rehabilitation (Western and Northeast Quadrants):

A capital outlay request for the sewer rehabilitation project was submitted last year and the Town was granted \$110,000 (Priority 5). GSE submitted an application again this year, hoping to increase the priority level of the \$110,000 and receive an additional \$200,000. The current bill only shows the \$110,000 in Priority 5.

Mr. Breaud presented a change order resulting in a net decrease of \$50,841.60, reducing the current contract price to \$401,715.15. Councilman Barker moved and Councilman Rogers seconded a motion approving the change order. The motion carried.

K. Adopt Millage Rate for 2014 General Alimony Tax

Councilman Hartman moved and Councilman Barker seconded the motion to adopt the millage rate of 8.26 mills for the 2014 General Alimony Tax. A roll call vote was taken with the following results:

YEAS: Councilmembers Barker, Guidry, Hartman, Rogers and Triche.
NAYS: None.
ABSENT: None

And the resolution was declared adopted on this, the 15th day of July, 2014.

L. Stagni & Company Proposal

Councilman Rogers moved to accept Stagni & Company's two year proposal, beginning with the year ended June 30, 2014, for the not-to-exceed price of \$20,000. Councilman Triche seconded the motion and it carried unanimously.

M. Approve 2014 South Central Planning Fee Schedule

Councilman Hartman made a motion to adopt the 2014 South Central Planning Fee Schedule for issuing building and trade permits. Councilman Barker seconded the motion and it carried unanimously.

N. Resolutions

1. Approval of the Lafourche Parish Sales and Use Tax Collection Agreement By and Between the Town of Lockport and the Lafourche Parish School Board

A motion was made by Councilman Rogers and seconded by Councilman Triche to adopt the above stated resolution. The motion carried unanimously.

2. Adopting the Louisiana Compliance Questionnaire as of June 30, 2014 and for the Year Then Ended

A motion was made by Councilman Hartman and seconded by Councilman Barker to adopt the above stated resolution. The motion carried unanimously.

O. Call for a Public Hearing to Introduce an Ordinance for the Following:

1. Subdivide and Rezone 7438 Hwy 308, Lot 2, from C-1 to R-1

Councilman Rogers made a motion to call for a Public Hearing at the August 19, 2014, Town Council meeting to discuss and introduce an Ordinance to subdivide the property at 7438 Hwy 308 into Lot 1, Lot 2, and Lot 3 and rezone Lots 2 and 3 from C-1 to R-1. Councilman Triche seconded the motion and it carried unanimously.

2. Prohibition on Use of Engine Compression Brakes

Councilman Rogers made a motion to call for a Public Hearing at the August 19, 2014, Town Council meeting to discuss and introduce an Ordinance on the Prohibition on Use of Engine Compression Brakes throughout the Town of Lockport. Councilman Triche seconded the motion and it carried unanimously.

P. Discuss Dog Ordinance

Mayor Champagne referenced an email sent by Mr. Huddleston to the Mayor and Council proposing an amendment to the Town's dog ordinance. No action was taken.

Q. Reports

1. Mayor

Mayor Champagne said he attended another Solid Waste Contract Review Committee meeting and gave an update of their progress.

2. Council

a. Councilwoman Guidry made reference to an Ordinance adopting the .7% sales tax and asked if there was money available from the sales tax for street repairs. Councilman Rogers explained that 70% of the money collected from that sales tax has been dedicated to a new bond for the sewer fund. Councilman Rogers added that as the sewer project is being completed, any incidental road damage that occurs will be repaired as part of the sewer project. Councilman Hartman said that once the first sewer bond is paid off, the Council will be better able to evaluate the situation. More discussion followed regarding a list of streets in need of repair, put together by Mr. Mark Rodriguez. Mayor Champagne thanked Mr. Rodriguez for his report.

Councilwoman Guidry congratulated Chief Vedros on a job well-done.

b. Councilman Hartman congratulated Chief Vedros for moving up in the Chief's Association and for actively representing Lockport.

c. Councilman Barker said he received a call about a derelict building in Lockport and noted that the building is getting worse.

d. Councilman Rogers thanked Chief Vedros for his involvement with the Chief of Police Association. Councilman Rogers mentioned that police officers are required to complete a lot of training and the Council needs to support them. Councilman Rogers asked that the crew continues drainage work in town. Councilman Rogers asked if the camera project at the park was complete. Councilman Triche answered that the project is not yet complete.

Chief Vedros announced a "Night Out against Crime" on August 5, 2014, beginning at 6:00PM at the ballpark. The movie *Heaven is For Real* will be played and refreshments will be served.

Q. Citizens Comments-

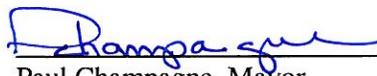
1. Mr. Mark Rodriguez thanked Chief Vedros and the police department for finding his pirogue.

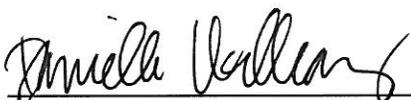
2. Mrs. Charlene Rodriguez congratulated Chief Vedros and thanked him for his work.

H. Adjourn

The next scheduled regular Town meeting will be held on Tuesday, August 19, 2014. There being no further business to come before the Council, a motion by Councilman Triche to adjourn the meeting was seconded by Councilman Barker and carried unanimously at 8:21PM.

Town of Lockport


Paul Champagne, Mayor


Danielle Williams, Town Clerk

TOWN OF LOCKPORT

RESOLUTION 2014-006

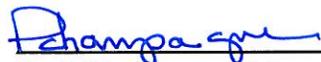
BE IT RESOLVED, that the following millage(s) are hereby levied on the 2014 tax roll on all property subject to taxation by the Town of Lockport:

	<u>MILLAGE</u>
General Alimony Tax	8.26 mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Lafourche, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2014, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: Councilmembers Barker, Guidry, Hartman, Rogers and Triche
NAYS: None
ABSTAINED: None
ABSENT: None



Paul Champagne, Mayor
Town of Lockport

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the board meeting held on July 15, 2014, at which meeting a quorum was present and voting.

Town of Lockport, Louisiana, this 18th day of July, 2014.



Danielle Williams, Town Clerk

RESOLUTION 2014-005

**A Written Resolution adopting the
Louisiana Compliance Questionnaire
As of June 30, 2014 and for the
Year then ended.**

WHEREAS, the preparation and adoption of the Louisiana Compliance Questionnaire is a requirement part of the financial and compliance audit of Louisiana governmental units, and

WHEREAS, the auditing firm of Stagni & Company LLC is in the process of performing a financial and compliance audit of the Town of Lockport as of June 30, 2014 and for the year then ended; and

WHEREAS, the required Louisiana Compliance Questionnaire as of June 30, 2014 and for the year then ended has been prepared and presented to the Town Council for review and adoption;

NOW, THEREFORE BE IT RESOLVED by the Town Council on behalf of the Town of Lockport, that the Louisiana Compliance Questionnaire as of June 30, 2014 and for the year then ended, be hereby accepted and approved, and that a copy of this resolution be forwarded to the auditing firm of Stagni & Company LLC.

WHEREUPON the motion was put to a vote and the vote thereon was as follows:

YEAS: Councilmembers Barker, Guidry, Hartman, Rogers, and Triche

NAYS: None

ABSENT: None

READ, RENDERED, and ADOPTED on the 15th day of June, 2014.

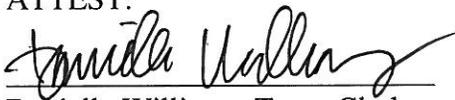


Paul Champagne
MAYOR, TOWN OF LOCKPORT

I, Danielle Williams, Clerk of the Town of Lockport, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Mayor and Town Council of the Town of Lockport, at a meeting held on the 15th day of July, 2014, at which meeting a quorum was present and voted and that said resolution is now in full force and effect.

WITNESS MY OFFICIAL SIGNATURE this 18th day of July, 2014.

ATTEST:



Danielle Williams, Town Clerk

On motion by Councilman Rogers, seconded by Councilman Triche, the following resolution was introduced and adopted:

RESOLUTION NO. 2014-003

RESOLUTION APPROVING AN APPROVAL OF THE LAFOURCHE PARISH SALES AND USE TAX COLLECTION AGREEMENT BY AND BETWEEN THE TOWN OF LOCKPORT AND THE LAFOURCHE PARISH SCHOOL BOARD.

WHEREAS, the Town of Lockport is authorized in accordance with and by the power granted by the Constitution and Laws of this State to levy certain sales and use taxes;

WHEREAS, the Town of Lockport is authorized to contract with the School Board in furtherance of matters of local government, and particularly for the purpose of centralized sales and use tax collection for the various political subdivision of Lafourche Parish which are authorized to levy and collect sales and use taxes;

WHEREAS, subject to the terms of the proposed agreement and pursuant to Article 7, Section 3(B) of the Louisiana Constitution as amended by Acts 1991, No. 1072 as adopted by the electors of the State of Louisiana, ratified by them on October 19, 1991, the parties collectively and individually name the Lafourche Parish School Board (hereinafter "School Board" or "Board") as the duly authorized collector of sales and use taxes levied by Town of Lockport and do hereby ratify and approve the attached Sales and Use Tax Collection Agreement;

THEREFORE, BE IT RESOLVED, that the Town of Lockport convened in regular session on February 15, 2012, and does hereby approve the Lafourche Parish Sales and Use Tax Collection Agreement between it and the Lafourche Parish School Board in accordance thereto;

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to sign the Agreement on behalf of the Town of Lockport;

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to the Lafourche Parish School Board.

This resolution having been submitted to a vote, the vote thereon was as follows:

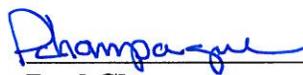
YEAS: Councilmembers Barker, Guidry, Hartman, Rogers, and Triche

NAYS: None

ABSENT: None

And the resolution was declared adopted this 15th day of July, 2014.


Danielle Williams, Town Clerk


Paul Champagne
Mayor, Town of Lockport

I, Danielle Williams, Clerk for the Town of Lockport, do hereby certify that the foregoing is a true and correct copy of Resolution No. 2014-003 adopted by the Town Council in Regular Session on July 15, 2014 at which meeting a quorum was present.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 18th DAY OF JULY, 2014.


Town of Lockport, CLERK