

**Town of Lockport
Lockport, Louisiana**

Minutes of Regular Meeting April 19, 2016

The Mayor and Town Council met in regular session on Tuesday, April 19, 2016 at 7:00PM, at the Lockport Town Hall Complex.

A. Call to Order, B. Opening Prayer, C. Pledge of Allegiance

Mayor Paul Champagne called the meeting to order. The opening prayer was offered by Town Clerk, Mandy Himel. The Pledge of Allegiance was led by Mayor Champagne.

D. Roll Call

The roll was called with the following present: Mayor Paul Champagne, Councilmembers: Donovan Barker, Sharon Guidry, Rodney Hartman, Craig Rogers and Weldon Triche. Also present were Town Clerk Mandy Himel, Town Attorney, Chris Huddleston, and Chief of Police, Warren Vedros.

E. Approval of Minutes for March 15, 2016 Regular Meeting

Mayor Champagne asked if there were any corrections or comments concerning the minutes of the March 15, 2016, meeting. Councilman Rogers made a motion to approve the minutes as presented. Councilwoman Guidry seconded the motion, and it carried unanimously.

F. Approval of Financial Statements for the month ending March 31, 2016

Mayor Champagne asked if there were any questions or comments concerning the financial statements for the month ending March 31, 2016. Councilman Hartman moved and Councilman Barker seconded a motion to approve the financial statements as presented. The motion carried unanimously.

G. Police Report

Mayor Champagne called on Police Chief Warren Vedros to report on his department's activities. Chief Vedros distributed copies of the monthly activity report for March 2016. A motion was made by Councilman Rogers and seconded by Councilwoman Guidry to accept the Police Report as presented. The motion carried unanimously.

H. GSE Report

1. Sewer Rehabilitation (Northwest Quadrant):

All of the collection lines have been cleaned and lined. All of the manholes have been cleaned and coated. Two point repairs have been made but the pavement patching is not complete. The other outstanding item is the service liners. The subcontractor is expected to mobilize at the end of May. The project should be complete by June 17, 2016.

Application for Payment No. 2 has been submitted for payment. During the review of the post-lining videos, additional services were found to be in need of lining. Due to those additions, we expect to have an increasing balancing change order of approximately \$13,500 at the end of the job. We have also submitted Request for Reimbursement No. 12 to LDEQ. The total requested from LDEQ thus far is \$1.62 million.

2. Sewer Rehabilitation (Southwest Quadrants):

Plans and specifications are at 80% complete and will remain on hold until the rights-of-way and/or releases are acquired. Melanie will set up a meeting with Kevin so that they can try to get the releases signed to enter properties that are at the end of an existing line without a manhole or cleanout. Three releases (to be acquired by Melanie) and two rights-of-way (to be acquired by Chris) are needed.

3. Street Repairs:

A Capital Outlay Application was submitted for funds to pay for asphalt street overlay and repairs. The Town submitted information needed for the Cooperative Endeavor Agreement (CEA) between the State and the Town. The Town has requested a waiver to the required 25% match before executing the CEA. Senator Chabert has been contacted for a status update but a response has not yet been received.

4. Capital Outlay Request 2016:

A Capital Outlay request were made for street improvements and drainage improvements on Church Street. Awards will be made in June 2016.

I. Resolution to Accept the Municipal Water Pollution Prevention Environmental Audit Report

A motion was made by Councilman Rogers and seconded by Councilman Triche to adopt the above stated resolution. The motion carried unanimously.

J. Proclamations

1. Fair Housing Month

Mayor Champagne introduced a Proclamation declaring the month of April, 2016, as Fair Housing Month. Councilman Hartman moved, and Councilman Rogers seconded the motion to adopt the Proclamation. It carried unanimously.

2. Autism Awareness Month

Mayor Champagne introduced a Proclamation declaring the month of April, 2016 as Autism Awareness Month. Councilman Rogers moved, and Councilwoman Guidry seconded the motion to adopt the Proclamation. It carried unanimously.

3. Women's Lung Health Week

Mayor Champagne introduced a Proclamation declaring the second full week of May, 2016 as Women's Lung Health Week. Councilman Triche moved, and Councilman Barker seconded the motion to adopt the Proclamation. It carried unanimously.

4. Child Abuse Awareness Month

Mayor Champagne introduced a Proclamation declaring the month of April, 2016 as Child Abuse Prevention Month. Councilman Barker moved, and Councilwoman Guidry seconded the motion to adopt the Proclamation. It carried unanimously.

K. Public Wishing to Address the Council

1. Mr. Mark Rodrigue, Myrtle Delaune Drive, asked if the crew can put some shells in the pot holes down the street.

2. Mr. Mark Allen, Comeaux Drive, asked when the crew would be digging the front ditch on that side. Mayor Champagne explained to him we have to rent a machine to do this job. We try to do it at least once month. Mr. Allen stated the water stays in the ditch, and they also have a problem with mosquitoes. Mr. Allen mentioned that the garbage cans are always in the middle of the street causing problems. Chief Vedros stated they have contacted Progressive several times on this matter. Mr. Allen said speeding is problem all the time down the street. Chief Vedros stated they have a radar log for that street, and they do that as often as they can. Chief Vedros stated if he had certain times that is worse than other times to let him know. He stated speed bumps would be a Town Council decision.

L. Call for a Public hearing

1. Lafourche Parish Sheriff's Office (current lease expires June 30, 2016)
2. Lafourche Parish Assessor's Office (current lease expires June 30, 2016)
3. Lafourche Parish Clerk of Court's Office (current lease expires June 30, 2016)

Councilman Rogers made a motion to call for public hearings as stated above. Councilman Hartman seconded the motion, and it carried unanimously.

M Call for Public Hearing

1. Discuss Employee Personnel Handbook

Councilman Hartman made a motion to call for public hearing to discuss the employee personnel handbook. Councilwoman Guidry seconded the motion, and it carried unanimously.

Councilman Rogers moved and Councilman Triche seconded the motion to suspend the regular meeting and to open a public hearing on the following topic. The motion carried unanimously.

N. Public Hearing

1. Discuss an ordinance that has been introduced by the Town Council of the Town of Lockport to sell property located at 302 Barataria Street (known locally as the old town hall property) owned by the Town of Lockport by public bid for the minimum price of \$16,200 with full reservation of all Oil, Gas, or other Minerals pertaining to said property.

Mayor Champagne stated the advertisement will be in the Daily Comet, Town's Website, and the Town's Facebook page.

Mayor Champagne asked if there were any questions or comments from the audience, and there were none.

Councilman Rogers made a motion to go back into regular session. Councilman Triche seconded the motion and it carried unanimously.

O. Adopt an ordinance that has been introduced by the Town Council of the Town of Lockport to sell property located at 302 Barataria Street (known locally as the old town hall property) owned by the Town of Lockport by public bid for the minimum price of \$16,200 with full reservation of all Oil, Gas, or other Minerals pertaining to said property.

Mr. Huddleston stated that the advertisement can't go out for at least ten days after the adoption of the ordinance.

Mayor Champagne suggested we accept bids until the end of May. Councilman Rogers asked how we would advertise for the bid. He suggested we post something on the property. Mayor Champagne stated it would be advertised in the Daily Comet. Councilman Triche asked when the bids would be opened. Mayor Champagne stated the bids will be opened on the date the Council decides. Councilman Hartman asked if we should include the zoning on the advertisement. Mayor Champagne stated we could do anything they wanted to do. Councilwoman Guidry made a motion to adopt the above stated ordinance. Councilman Rogers seconded the motion, and it carried unanimously. Sealed bids will be accepted at Town Hall until May 31, 2016 at 12:00pm.

P. Reports

1. Mayor Champagne stated BTNEP sent a correspondence for Paddle the Bayou. He reminded the Council about Ethics training and Financial Disclosure forms. The Boat Museum is having a boat festival April 23, 2016. Suncoast will not be back in town until the beginning of June. Battle for the Paddle was a great success. Chief Vedros worked very hard to get things done. Mayor Champagne thanked everyone who helped for the event. Lockport Food Festival was a success. Mayor Champagne asked to call for a public hearing for an ordinance approving the utility servitude agreement between the town of Lockport and Chad Joseph and the town and Toby and Cherie Bourgeois, and also allowing the mayor to sign any and all relevant documents. Councilman Rogers made a motion to discuss the stated topics. Councilman Triche seconded the motion, and it carried unanimously. Mayor Champagne asked the Town Council to approve Ms. Mary Lynn Blanchard as the Town of Lockport's representative for the Council on Aging. Councilman Hartman made a motion to ratify her as the appointment for the town. Councilman Barker seconded the motion, and it carried unanimously.

2. Council

- a. Councilman Triche stated the 300 block on Canal Street has a boat that needs to be cut in half to be picked up by Progressive. He asked the Town Clerk to notify the property owner.
- b. Councilman Rogers thanked all the volunteers for all the hard work they did for the Lockport Food Festival. He stated he appreciated the work the Town crew is doing with the ditches.
- c. Councilwoman Guidry stated she has red, white, and blue flags to put on the poles.
- d. Councilman Hartman also thanked all the volunteers for the fair. He stated we need to get together on the amended and new budget for next year.
- e. Councilman Barker- No report.

Mayor Champagne again thanked everyone for their hard work and effort for all the events in the Town of Lockport.

Mr. John Arvello, Town Foreman, thanked Mayor Champagne for all his hard work that he did for the Lockport Food Festival.

P. Adjourn

The next scheduled regular Town meeting will be held on Tuesday, May 17, 2016. There being no further business to come before the Council, a motion by Councilman Triche to adjourn the meeting was seconded by Councilman Rogers, and it carried unanimously at 7:48 PM.

Town of Lockport

/s/ Paul Champagne _____
Paul Champagne, Mayor

/s/ Mandy Himel _____
Mandy Himel, Town Clerk

2016-002

It was moved by Councilman Rogers and seconded by Councilman Triche, that the following Resolution be adopted:

RESOLUTION

BE IT RESOLVED that the Mayor and Town Council for the Town of Lockport informs the Louisiana Department of Environmental Quality that the following actions were taken:

1. Reviewed the Municipal Water Pollution Prevention Environmental Audit Report which is attached to this Resolution.
2. Set forth the following actions necessary to maintain permit requirements contained in LPDES Permit No. LA 0033286.
 - a. Submit Discharge Monitoring Reports indicating quality and quantity of discharge in a timely manner.
 - b. Provide the necessary funding for equipment and plant repairs and replacement as well as funding for a competent and trained staff.

WHEREUPON, the Resolution was put to a vote and the vote thereon was as follows:

YEAS: Councilmembers: Barker, Guidry, Hartman, Rogers, and Triche.

NAYS: None.

and the Resolution was declared adopted on the 19th day of April, 2016.

/s/ Paul Champagne
Paul Champagne, Mayor

/s/ Mandy Himel
Mandy Himel, Town Clerk



Town of Lockport

Proclamation

- WHEREAS,** the 48th Anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, during the month of April is an occasion for all Americans -individually and collectively – to rededicate themselves to the principle of freedom from housing discrimination whenever it exists; and
- WHEREAS,** the law guarantees for each citizen the critical, personal element of freely choosing a home; and
- WHEREAS,** a fair housing law has been passed by the state of Louisiana, and implementation of the law requires the positive commitment, involvement, and support of each of our citizens; and
- WHEREAS,** the Lockport Town Council desires to increase the public’s awareness regarding Fair Housing and the Louisiana Open Housing Act;
- WHEREAS,** barriers that diminish the rights and limit the options of any citizen to freely choose a home will ultimately diminish the rights and limit the options of all.
- NOW, THEREFORE,** I, Paul Champagne, Mayor of the Town of Lockport, do hereby proclaim the month of April, 2016, as

FAIR HOUSING MONTH

in the Town of Lockport, State of Louisiana.

In Witness Whereof, I have hereunto set my hand officially and caused to be affixed the Official Seal of the Town of Lockport, Louisiana, at the Town Hall, in the Town of Lockport, on this the 19th day of April, A.D. 2016.

/s/ Paul Champagne
Paul Champagne, Mayor

Attest by

/s/ Mandy Himel
Mandy Himel, Town Clerk



Town of Lockport

Proclamation

- WHEREAS,** today, public health officials estimate that 1 in every 88 children in America is growing up on the autism spectrum; and
- WHEREAS,** science and society are only beginning to uncover and understand the factors behind the challenges faced by those on the autism spectrum and likewise by the families of those on the autism spectrum; and
- WHEREAS,** the Mayor, the Town Council, and the citizens of the Town of Lockport continue to believe that all Americans should have the chance to live full, independent lives and to follow their talents wherever they lead; and
- WHEREAS,** this month, we recognize Americans on the autism spectrum who are walking through doors of opportunity, and we recommit to opening them wider in the years ahead;
- NOW, THEREFORE,** I, PAUL CHAMPAGNE, MAYOR OF THE TOWN OF LOCKPORT, on behalf of the Town Council and the citizens of Lockport, do hereby proclaim April as Autism Awareness Month, and I encourage each of us to learn more about autism and what we can do to support individuals on the autism spectrum and their families.

In Witness Whereof, I have hereunto set my hand officially and caused to be affixed the Official Seal of the Town of Lockport, Louisiana, at the Town Hall, in the Town of Lockport, on this the 19th day of April, A.D. 2016.

/s/ Paul Champagne
Paul Champagne, Mayor

Attest by

/s/ Mandy Himel
Mandy Himel, Town Clerk



Town of Lockport

Women's Lung Health Week

WHEREAS, every eight minutes, one woman in the U.S. loses her battle with lung cancer; and

WHEREAS, lung cancer is the #1 cancer killer of women and men in the U.S.; and

WHEREAS, the number of women dying from lung cancer has nearly doubled over the past 30 years; and

WHEREAS, advocacy and increased awareness will result in more and better treatments and early detection for people with lung cancer that will ultimately save lives; and

WHEREAS, LUNG FORCE is a fast-growing initiative led by the American Lung Association, with the mission of making lung cancer history—uniting the nation in the fight against lung cancer.

BE IT RESOLVED, that Lockport hereby designates the second full week in May as Women's Lung Health Week throughout the Town, and encourages all residents of Lockport to learn more about the detection and treatment of lung cancer.

In Witness Whereof, I have hereunto set my hand officially and caused to be affixed the Official Seal of the Town of Lockport, Louisiana, at the Town Hall, in the Town of Lockport, on this the 19th day of April, A.D. 2016.

/s/ Paul Champagne

Paul Champagne, Mayor

Attest by

/s/ Mandy Himel

Mandy Himel, Town Clerk



Town of Lockport

Child Abuse Prevention Proclamation

WHEREAS, all children deserve to grow up in a caring and loving environment, yet across America, hundreds of thousands of children are neglected or abused each year, often causing lasting consequences; and

WHEREAS, between four and eight children die each day from abuse or neglect in our nation; and

WHEREAS, all families can benefit from strong support systems and resources in the face of challenges, and as parents, friends, neighbors, and fellow human beings, keeping our kids safe is among our highest priorities; and

WHEREAS, the Mayor, the Town Council, and the citizens of the Town of Lockport continue to believe that we must all join in the work of uplifting and safeguarding our youngest individuals and ensuring they are limited by nothing but the size of their dreams and the range of their aspirations;

THIS MONTH, let us aim to eradicate child abuse from our society, and let us secure a future for our children that is bright and full of hope, opportunity, and security;

NOW, THEREFORE, I, PAUL CHAMPAGNE, MAYOR OF THE TOWN OF LOCKPORT, on behalf of the Town Council and the citizens of Lockport, do hereby proclaim April 2016 as Child Abuse Prevention Month in the Town of Lockport, and I call upon us all to observe this month with programs and activities that help prevent child abuse and provide for children's physical, emotional, and developmental needs.

In Witness Whereof, I have hereunto set my hand officially and caused to be affixed the Official Seal of the Town of Lockport, Louisiana, at the Town Hall, in the Town of Lockport, on this the 19th day of April, A.D. 2016.

/s/ Paul Champagne
Paul Champagne, Mayor

Attest by

/s/ Mandy Himel
Mandy Himel, Town Clerk

ORDINANCE NO. 2016-003

An ordinance to Add Section 2-5
To the Code of Ordinance entitled
Sale of Immovable Property
Of the Town of Lockport

BE IT ORDAINED by the Lockport Town Council in regular session on the 19th day of April, 2016, that:

WHEREAS, the property described in Exhibit A, attached hereto, (known locally as the old town hall property) is owned by the Town of Lockport

WHEREAS, the Town wishes to avoid further costs and expense of maintaining the property and the Town has no municipal use for the said property.

NOW THEREFORE, BE IT ORDAINED, by the Town of Lockport that the subject property located within the town of Lockport, and in order for the Town of Lockport to recover the costs and expenses incurred in clearing the hazardous conditions of the property, the Town is desirous of selling the said property by public bid after advertising;

BE IT FURTHER ORDAINED, the Town of Lockport is hereby authorized to Advertise to the public that the said property is to be sold to the highest bidder, for the cash minimum price and sum of \$16,200.00 net to the Town of Lockport, and provided further that the Town of Lockport makes full Reservation of all Oil, Gas or other Minerals pertaining to said Property.

BE IT FURTHER ORDAINED, that after adoption of this Ordinance, after due advertisement and bidding and all legal delays, that the Mayor is hereby authorized to sign the act of sale on behalf of the Town of Lockport of the property described in Exhibit A attached hereto on the terms and conditions he further deems advisable pursuant to the public bid process for the net sum aforesaid and with full reservation of all Oil, Gas and Other Minerals.

This Ordinance was read and considered section by section and as a whole. Councilperson Guidry offered the Ordinance and the same was duly seconded by Councilperson Rogers. The Mayor then ordered a roll call vote of yea and nay which resulted as follows:

YEAS: Councilmembers: Barker, Guidry, Hartman, Rogers, and Triche.

NAYS: 00.

ABSENT: 00.

And the Ordinance was declared adopted on this 19th day of April, 2016.

/s/ Paul Champagne _____
MAYOR

/s/ Mandy Himel _____
MANDY HIMEL
TOWN CLERK